

## LIBRARY AGREEMENT FORM

LIBRARY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_

CONTACT NAME\* \_\_\_\_\_

\*Name of person State Library may contact with any questions

### TERMS AND CONDITIONS (Please check all that apply)

- \_\_\_ The Library understands that all items received from the State Library will become said library's property.
- \_\_\_ The Library agrees to add all items received from the State Library to their circulating collection **except** for the following reasons
- an item is already a part of the collection and the library does not wish to own duplicates
  - an item does not fit the collection development policy
  - an item is not in a suitable condition to be added to a collection
- \_\_\_ The Library has a Z39.50 compatible online catalog OR
- \_\_\_ The Library will have a Z39.50 compatible online catalog by January 1, 2009.
- \_\_\_ The Library agrees to Inter-Library Loan all circulating materials from its collection when requested.
- \_\_\_ The Library is open a minimum of 20 hours per week

\_\_\_\_\_  
Signature of Library Director/Authorized  
Person

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature of Library Board Chair

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

Return by June 1, 2007 to:  
Dorothy M. Liegl, State Librarian  
South Dakota State Library  
800 Governors Drive  
Pierre, SD 57501

(605) 773-3131